

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Executive Director: Douglas Hendry



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29 August 2011

NOTICE OF MEETING

A meeting of the **HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP** will be held in the **VICTORIA HALLS, HELENSBURGH** on **TUESDAY, 20 SEPTEMBER 2011** at **2:00 PM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTE OF MEETING 17 APRIL 2011**(Pages 1 - 6)
4. **OUTCOME AND RECOMMENDATIONS OF COMMUNITY PLANNING SELF ASSESSMENT EXERCISE - ARGYLL & BUTE COUNCIL, IMPROVEMENT AND HR**
5. **BETTER COMMUNITY ENGAGEMENT RESOURCE PACK- VERBAL UPDATE - ARGYLL & BUTE COUNCIL, IMPROVEMENT & HR**
6. **MARITIME CHANGE PROGRAMME - ARGYLL & BUTE COUNCIL, GOVERNANCE AND LAW**
7. **THIRD SECTOR UPDATE**
8. **COMMUNITY COUNCIL BY-ELECTIONS** (Pages 7 - 10)

HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP

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MINUTES of MEETING of HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP held in the VICTORIA HALLS, HELENSBURGH on TUESDAY, 17 MAY 2011

Present: Councillor Vivien Dance (Chair)
Councillor Daniel Kelly
Councillor George Freeman
Councillor Andrew Nisbet
Shirley MacLeod – Area Governance Manager
Belinda Hamilton – Area Governance Assistant
Neil Sturrock – SPT
George Watt – Chamber of Commerce
Sgt. Stephen Honeyman – Strathclyde Police
Helen Ford – Chord Project Manager
Morevain Martin – Senior Development Officer
Katrina Sayer – Argyll Voluntary Action
Nick Davies – Cove & Kilcreggan Community Council
Anne Helstrip – NHS
Fergus Murray – Development Policy Manager

1. APOLOGIES

Apologies were intimated on behalf of :-

Councillor James Robb
Councillor Ellen Morton
Councillor Al Reay
Councillor David Kinniburgh
Eileen Wilson – Community Planning Manager
Neil Black – Loch Lomond and Trossachs National Park

2. MINUTE OF MEETING 15 MARCH 2011

The minute of meeting 15 March 2011 was approved as a correct record.

3. UPDATE ON PROGRESS OF HELENSBURGH CHORD PROGRAMME

The Group was updated by Helen Ford, CHORD Project Manager, on the current progress of the programme. Partners were provided with a site plan showing the boundaries of the development area. Ms Ford outlined the three focus areas of the project which were Town Centre Improvement, Traffic Management and Upgrading of the Esplanade and Public Conveniences. She explained that there would be more pedestrian space which in turn would create a more enjoyable experience to both residents and visitors to the town. The positive results of the extensive consultation exercise which had been undertaken were now very much in evidence. On behalf of the Project Team, Ms Ford wished to thank everyone who had been involved in getting the project to this stage and highlighted again the importance of public engagement. It is hoped that the Full Business Case will be presented for approval at the Executive in August, following which, a contractor will be appointed.

Decision

The Group agreed :-

- i. to note the update by the CHORD Project Manager.
- ii. to commend the Project Management team on the work undertaken in progressing the CHORD programme to date.

4. HM THE QUEEN'S DIAMOND JUBILEE BEACONS - 4TH JUNE 2012

The Group was advised by the Area Governance Manager, of a request received by the Helensburgh and Lomond Area Committee regarding how best to mark the occasion of HM the Queen's forthcoming Diamond Jubilee in 2012. There had been a proposal that this take the form of beacon lighting across the areas as happened at her Golden Jubilee.

After some discussion, and due to financial constraints on the Council's budget, it was felt that local volunteer groups would be best placed to organise these events and that the Community Councils could be a possible gateway to facilitate this.

Decision

Agreed to write to Community Councils requesting them to consult with their local communities on how best to mark the occasion of the 2012 Diamond Jubilee.

5. RATIONALISATION/PARTNERSHIP LINKAGES TO LOCAL AREA COMMUNITY PLANNING GROUP

The Group was provided with a revised handout of the linkages of the Strategic Local Partnerships to the Helensburgh and Lomond Local Area Community Planning Group which had been updated following input at the previous meeting. The Area Governance Manager explained that this was still a work in progress and that any input would be welcomed. It is hoped that the document will be finalised with supporting information following the Conference Planning Meeting on 29 June 2011.

Decision

Agreed to note the update by the Area Governance Manager.

6. HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP PROGRESS REPORT

The Group was advised by the Area Governance Manager, that the Area Community scorecard was still under development and that it is anticipated that the finalised scorecard will be brought to the next meeting on 20 September 2011. Ms MacLeod highlighted the importance that the scorecards must reflect what the partners want regarding Performance Monitoring.

Decision

Agreed to note the update by the Area Governance Manager.

7. COMMUNITY ENGAGEMENT CPP SUB-GROUP

As the Community Planning Manager had previously intimated her apologies, no report was available. However, Ms Wilson had advised that the CPP sub group had met twice and were about to agree the Action Plan. The plans were currently underway for the CPP Conference Planning meeting on 29th June which all partners would be invited to attend.

Decision

Agreed to note the update by the Community Planning Manager.

8. CONSULTATION DIARY

The Group was reminded by the Chair that any updates to Consultation Diary would be welcomed and that it would continue to be an ongoing process.

9. BETTER COMMUNITY ENGAGEMENT PROGRAMME TRAINING DAYS

Morevain Martin, Senior Development Manager, advised the Group that there had been a limited response to her previous request for preferred dates for this event and that due to time constraints, it was now felt that an alternative date be sought. Morevain explained the aims and objectives of the training day and advised that a 'hands on' and interactive approach could be expected.

Decision

- i. Agreed to note the update by the Senior Development Manager
- ii. Agreed to distribute alternative available dates to all partners and responses to these to be e-mailed to Belinda Hamilton, Area Committee Assistant, for collation.

10. UPDATE FROM THEMATIC GROUPS

(a) SOCIAL AFFAIRS

The Group was asked to note a report providing a brief update of the progress of the Social Affairs Thematic Group.

Decision

Agreed to note the contents of the submitted report.

(Ref: Report by the Executive Director of Community Services, dated 5 April 2011, submitted)

(b) **ENVIRONMENT**

The Group was asked to note a report summarising the progress that the Environment Thematic Group has made in regard to developing and implementing actions in the Community Plan and in developing a scorecard and work programme.

Decision

Agreed to note the contents of the submitted report.

(Ref: Report by Andrew Campbell, Scottish Natural Heritage, dated 13 April 2011, submitted)

(c) **ECONOMY**

The Group was asked to note a report by the Economy Thematic Group which concentrated on the work currently being undertaken to redesign the scorecard and advising that approval for the revised format would be sought at a meeting on 25 May 2011.

Decision

Agreed to note the contents of the submitted report.

(Ref: Report by Douglas Cowan, Highland Enterprise, dated 13 April 2011)

11. LOCAL DEVELOPMENT PLAN - MAIN ISSUES REPORT (MIR) - ARGYLL AND BUTE COUNCIL, DEVELOPMENT SERVICES

The Group was provided with a short presentation on the Main Issues Report (MIR) which represents the first formal stage of the new Local Development Plan (LDP) that will eventually replace the current Structure and Local Plan, by Fergus Murray, Development Policy Manager, in which he highlighted the Key Policies contained within the document. Mr Murray advised that this first stage was particularly important as it would shape the new Area Plan and was a major departure from previous formats and contained many pertinent issues to which the public were asked to respond. There will be a series of open meetings across Argyll and Bute with the Helensburgh meeting scheduled for a date in early June. Mr Murray advised that there would be the opportunity for one to one sessions operating on an appointment system but that a drop in format would be encouraged. The 12 week consultation period will run from 12th May – 18th July.

Decision

- i. Agreed to note the presentation by the Development Policy

Manager.

- ii. Agreed to request the Development Policy Manager to circulate slides of the presentation to all partners of the Helensburgh and Lomond Area Community Planning Group.

**HELENSBURGH AND LOMOND AREA COMMUNITY PLANNING GROUP
COMMUNITY SERVICES**

Community Council By - Elections

1 Summary

This report provides information on the recent Community Council By-Elections.

2 Recommendation

To note the contents of this report.

3 Background

A review of the Scheme of Community Councils in Argyll & Bute was undertaken in 2008 and implemented in April 2009.

The first elections for all 56 Community Councils were held in October 2009 where 54 of the Community Councils were constituted.

Further by-elections were held in December 2009 and March and October 2010 to fill the remaining vacancies. Following that all Community Councils were written to in July 2011 to enquire whether they wanted their remaining vacancies to be filled by running further By-Elections. The publication of the Notice of Election was advertised in the local papers and published on the Councils website on week beginning 1 August with the close of nominations being on Thursday 18 August 2011. One contest arose for Kilmun Community Council and the timetable for this is detailed at section 5 of this report.

- 4.** In the undernoted areas, the following Community Councils asked for By-Elections to be run.

Mid-Argyll, Kintyre and the Islands

Southend – 2 vacancies

The Laggan – 3 vacancies

Campbeltown – 4 vacancies

Tarbert & Skipness – 4 vacancies

Islay – 12 vacancies

Jura – 2 vacancies

Colonsay – 5 vacancies

South Knapdale – 3 vacancies

Ardrishaig – 5 vacancies

Inveraray – 1 vacancy

As the number of nominations did not exceed the number of vacancies to be filled, no contests for the Mid Argyll, Kintyre & The Islands Area were required. As a result of the above, the following individuals have now been confirmed as Community Councillors within the Community councils listed.

Southend	Donald McLean (1)
Tarbert & Skipness	Duncan I MacDougall (1)
Islay	Glenmore Roberts, Fiona MacGregor, Alice Stewart, Geunda CL Young, Elizabeth Gillies, David Boyd, Niall Colthart (7)
Jura	Alexander Dunnachie (1)
Ardrishaig	Eric B Marriott (1)

Helensburgh and Lomond

Rhu & Shandon – 10 vacancies
Cove & Kilcreggan – 5 vacancies
Arrochar & Tarbet – 1 vacancy
Rosneath & Clynder – 5 vacancies
Helensburgh – 3 vacancies
Cardross – 4 vacancies

As the number of nominations did not exceed the number of vacancies to be filled, no contests for the Helensburgh and Lomond Area were required. As a result of the above, the following individuals have now been confirmed as Community Councillors within the Community councils listed.

Rhu & Shandon	Morven Boyle (1)
Cove & Kilcreggan	Alastair Lamont, Derek Fowlis (2)
Helensburgh	Neil Drummond, Alastair M MacBeth, David Allan (3)
Cardross	Wendy Clarke, Rikki Young (2)

Oban, Lorn and the Isles

Mull – 4 vacancies
Iona – 3 vacancies
Coll – 1 vacancy
Oban – 14 vacancies
Glenorchy & Innishail – 4 vacancies
Avich & Kilchrenan – 6 vacancies
Luining – 2 vacancies
Kilninver & Kilmelford – 4 vacancies
Seil & Easdale – 1 vacancy
Dunbeg – 4 vacancies
Lismore – 3 vacancies
Ardchattan – 7 vacancies

As the number of nominations did not exceed the number of vacancies to be filled, no contests for the Oban, Lorn & the Isles Area were required. As a result of the above, the following individuals have now been confirmed as Community Councillors within the Community councils listed.

Oban	Stewart McIver, Andrew M Harper, Sean MacIntyre, Jessie MacFarlane, Andrew I Waugh, Alexandra Russell, Mandy J Peden, June Anfield (8)
Glenorchy & Innishail	Florence A Marshall, Martin Goodwin (2)
Avich & Kilchrenan	Vinh Burton Smith, Peta Burton Smith, Iain R Alexander, John L Fleming, Veronica CK Metcalfe (5)

Kilninver & Kilmelford Peter J Hammick, Lucy Files, Stuart G Cannon **(3)**
Ardchattan Margaret A Adams, Lachie Strathern, Iain S MacLean **(3)**

Bute and Cowal

Strachur – 3 vacancies
Kilfinan – 3 vacancies
Hunter's Quay – 2 vacancies
Kilmun – 1 vacancy
Sandbank – 3 vacancies
Dunoon – 10 vacancies
South Cowal – 5 vacancies
Bute – 7 vacancies

As a result of the above, the following individuals have now been confirmed as Community Councillors within the Community councils listed.

Strachur	Isabella McGladdery (1)
Hunter's Quay	Malcolm Kennedy (1)
Kilmun	Contest
Dunoon	Robert M Barr, Mary T W Gilmore, Ruth G McManus (3)
South Cowal	Victoria Walkingshaw, John R Hutcheon, Alexandra MacInnes (3)
Bute	Michael Blair, Charles Fryars, Peter Hamilton (3)

5. TIMETABLE

The timetable for the Kilmun by-election is detailed below:-

Monday 1 August 2011 – Publication of Notice of Election
Thursday 18 August 2011 – Close of Nominations
Thursday 1 September 2011 – Notice of Poll/Notice of Uncontested Election
Thursday 8 September 2011 – Issue of Postal Votes
Thursday 22 September 2011 – Election Day
Friday 23 September 2011 – Count of Votes

Shirley MacLeod
Area Governance Manager

20 August 2011

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